

HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex

HCO POLICY LETTER OF 23 AUGUST 1979R

Issue II  
REVISED 24 JUNE 1988

Remimeo  
Tech/Qual  
All Execs  
All Staff  
Programs Chiefs  
Project Operators  
Mission Operators  
Missionaires  
Dept of Special Affairs  
LRH Comms  
FRs

*Esto Series 38R*

*Product Debug Series 2R*

DEBUG TECH CHECKLIST

*Refs:*

HCO PL 23 Aug. 79R I  
Rev. 23.8.84

Product Debug Series 1R  
Esto Series 37R  
DEBUG TECH

HCOB 23 Aug. 79R II  
Rev. 14.6.88

Product Debug Series 10R  
PRODUCT DEBUG REPAIR LIST

The Product Debug Series

(This checklist is clarified by HCO PL 23 Aug. 79R I, DEBUG TECH,  
and is used in conjunction with that PL.)

Production is the basis of morale. People who don't get products have low morale.

Executives and responsible people have the task of getting out products. When they don't get them out, the unit or organization fails.

It is extremely upsetting and puzzling to a staff member and to his seniors when he can't get out the products expected of him. I have seen an executive going around in circles for weeks trying to guess why such and such a staff member couldn't get out the products of his post area. I have seen staff members actually in tears because they were unable to achieve the products of their post. I have also seen people busy, busy, busy and totally unaware of the fact that they were producing absolutely nothing.

LRH ED 302 Int was a breakthrough. It has now been written into HCO PL 23 Aug. 79R I, DEBUG TECH, and contains a considerably expanded tech on how to debug products. People have had very great success in applying it.

To give them even greater successes, I have rewritten LRH ED 302-1 Int into this PL. The whole object of this checklist is to debug a lack of products and accomplishments of an org or post.

USE OF THIS CHECKLIST

This Debug Checklist is used in conjunction with HCO PL 23 Aug. 79R I, DEBUG TECH. It gives the person doing the debug a list of things that could be standing in the way of production. The sequence of handling is as laid out in the Debug Tech PL. The first action is an inspection of the area. Then come the personal handling steps.

This sequence must be followed in any debug action. For instance, if you haven't done the inspection, then how would you know what it is you are trying to debug?

This checklist can be assessed on a meter or be administratively used (off the meter) by Mission Operators, Program Operators, Project Operators, Evaluators,

executives and anyone else needing to debug a cycle of action or lack of products, including any staff member or student himself. The only restriction on the administrative use of the list is that Sections O (out-ethics and O/Ws), P (PTS) and S (drugs) must be turned over to a qualified auditor who checks them using an E-Meter. They are *not* checked without using a meter. This is to ensure that reads and withholds don't get missed on these sections.

When assessed on a meter, each reading line is taken to F/N by doing the handling given for that line. In many cases the full handling of a reading line will involve steps done off the meter or in another session. Where this is the case, the person being debugged is put back on the meter when all the handling steps for that question are done, to ensure that he is F/Ning and VGIs and satisfied that that point is now handled.

Though the checklist is often done with the use of a meter, its purpose is not to sort out a person's *case* considerations or difficulties. Some of its questions and handlings involve case-handling actions such as rudiments and PTS handlings, but the purpose of the list is to get stalled production *un*stalled and production occurring.

When doing this checklist, the individual should have the issues and references he may need to carry out the handlings along with him. He must also have a copy of HCO PL 23 Aug. 79R I, DEBUG TECH, with him for ready reference.

Anyone using this checklist must be checked out and drilled on it and on HCO PL 23 Aug. 79R I, DEBUG TECH.

#### THE EP OF DEBUG

Debug actions are never carried on past the point where the target or area or individual or org has been debugged.

Once production has been debugged and desirable products are now being gotten *for real and in adequate quantity*, the debug has been accomplished.

This could occur at any one of the steps. And when it does, you let the area get on with producing the products they are now able to produce. But don't neglect to keep an eye on the area to make certain it is actually and stably debugged, and don't drop any incomplete action (such as PTS handling or False Purpose RD) because production is now occurring.

#### PRODUCT DEBUG REPAIR LIST

In case of a bog or trouble on the following checklist use HCOB 23 Aug. 79R II, PRODUCT DEBUG REPAIR LIST, to repair the person so he can continue with the debug actions.

#### INSPECTION

00. The first action in debugging an area is an inspection to see what is going on in terms of production.

**THIS ACTION IS *ALWAYS* DONE AS THE FIRST STEP IN ANY DEBUG. IT IS NOT OMITTED OR SKIMPED OR BRUSHED OFF.**

In inspecting the area you do the following, making notes on what you find and checking off each step as it is completed:

1. You look for what products have been gotten out in the past. \_\_\_\_\_
2. You look for products that are there completed. \_\_\_\_\_
3. You look for what products can be attained in the immediate future. \_\_\_\_\_
4. You look for the value of the products produced as compared to the overall cost of the production organization. \_\_\_\_\_

5. You look for overt products or cycles where products continuously have to be redone, resulting in no or few products. \_\_\_\_\_

Full data on how to do this inspection is given in HCO PL 23 Aug. 79R I, DEBUG TECH.

0. Find a product that *can* be gotten out, any product, and insist that it and products like it or similar cycles be gotten out flat out by the existing personnel.

### THE CHECKLIST

#### *Section A:*

**A1. NO ORDERS?** \_\_\_\_\_

(Find out if [a] he's needing orders due to not knowing his hat, [b] he's not getting any direction or guidance from his senior or [c] if he never received the orders. Handle [a] by getting him hatted or [b] by doing this checklist on his senior or [c] by having him get the orders and handle any cut line that isn't relaying the orders.)

**A2. CROSS ORDERS?** \_\_\_\_\_

(Find out what and handle per HCO PL 13 Jan. 79, ORDERS, ILLEGAL AND CROSS.)

**A3. ILLEGAL ORDERS?** \_\_\_\_\_

(Find out what and handle per HCO PL 13 Jan. 79, ORDERS, ILLEGAL AND CROSS.)

**A4. VERBAL TECH?** \_\_\_\_\_

(Find out what and handle per the "How to Defeat Verbal Tech Checklist" in HCO PL 23 Aug. 79R I, DEBUG TECH, and with False Data Stripping.)

#### *Section B:*

**B1. HASN'T READ THE ORDERS?** \_\_\_\_\_

(Have him read, word clear and star-rate the orders.)

**B2. AVOIDANCE OR NEGATION OF POLICY?** \_\_\_\_\_

(Get his O/Ws off per HCOB 2 Mar. 84, O/W WRITE-UPS, or with Sec Checking. Then clear up his Mis-U's on the relevant policy.)

**B3. POLICY UNKNOWN?** \_\_\_\_\_

(Determine what applicable policy is unknown to him and have him read, word clear and star-rate it.)

**B4. LACK OF TECH?** \_\_\_\_\_

(Have him get familiar with the exact problem he's encountering and make him work out a solution that will handle it.)

**B5. NEVER LOOKED OVER AND READ UP ON THE EXACT MATERIALS YOU ARE SUPPOSED TO BE USING IN THIS PROJECT OR ACTION?** \_\_\_\_\_

(Have him read and word clear the exact materials he needs to know to get out the products.)

**B6. NEVER MEMORIZED THE BASIC STABLE DATA AND LAWS OF THE AREA?** \_\_\_\_\_

(Have him dig up and memorize the stable data and laws of his field or area. Note that this applies to admin and other type personnel quite in addition to technical people.)

*Section C:*

- C1. **MISUNDERSTOODS?** \_\_\_\_\_  
(Find and clear the Mis-Us.)
- C2. **MISUNDERSTOODS ON THE ORDERS?** \_\_\_\_\_  
(Find and clear the Mis-Us.)
- C3. **DOESN'T UNDERSTAND THE ORDERS?** \_\_\_\_\_  
(Handle with Word Clearing and False Data Stripping.)
- C4. **FALSE DATA ON THE ORDERS?** \_\_\_\_\_  
(Handle with False Data Stripping.)
- C5. **OUT OF AGREEMENT WITH THE ORDERS?** \_\_\_\_\_  
(Get any out-ruds handled. Then handle with Word Clearing and False Data Stripping. If needed, get C/S okay and do a Disagreement Check per HCOB 22 Mar. 72RA, DISAGREEMENT CHECK.)
- C6. **NO INTEREST?** \_\_\_\_\_  
(Find out if it's out-ruds or Mis-Us or past failures and handle accordingly.)
- C7. **LACK OF VALUE OF THE CYCLE OF ACTION ITSELF?** \_\_\_\_\_  
(Find his Mis-Us and handle. Have him demo out the cycle of action.)

*Section D:*

- D1. **FINANCE BUGS?** \_\_\_\_\_  
(Find out what the bug is and get it debugged by using this checklist and finance policy on it. If it amounts to that, get the whole FP Committee through the FP pack.)
- D2. **LOGISTICS PROBLEMS?** \_\_\_\_\_  
(Find out what it is and handle with HCO PL 14 Mar. 72 II, Esto Series 7, FOLLOW POLICY AND LINES, and any other debug tech needed.)
- D3. **ARE YOU MISSING ANY EQUIPMENT?** \_\_\_\_\_  
(Find out what is needed and if it *is* really needed; if so debug it per D1 and D2 above so it is gotten. Remember that there are enormous percentages of people who absolutely have to have before they can possibly do and use that usually as an excuse not to produce.)

*Section E:*

- E1. **SCARCITY OF PERSONNEL?** \_\_\_\_\_  
(Indicate it. Then investigate and handle HCO, which is usually up to its ears in personnel requests and busy on them instead of putting an HCO there that properly recruits, hats and utilizes personnel. This may mean doing this Debug Checklist on the HAS or any person responsible for that division or activity because they aren't getting the products of staff members who produce.)
- E2. **SOME OTHER PROBLEM WITH PERSONNEL?** \_\_\_\_\_  
(Debug this using HCO PL 16 Mar. 71 IV, LINES AND HATS, and the Personnel Series, Esto Series and Org Series.)

*Section F:*

- F1. **ABSENCE OF HATTING?**  
(Find out if it's [a] lack of a hatting course for the staff, [b] a hatting course where What Is a Course? PL is flagrantly not in, [c] the area's senior doesn't make sure his staff put in study time off production hours or [d] some other reason why the person does not go to study. Handle according to what comes up and HCO PL 23 Aug. 79R I, DEBUG TECH.) \_\_\_\_\_
- F2. **DOESN'T ATTEND STUDY?**  
(Find out if it's [a] lack of a hatting course for the staff, [b] a hatting course where What Is a Course? PL is flagrantly not in, [c] the area's senior doesn't make sure his staff put in study time off production hours or [d] some other reason why the person does not go to study. Handle according to what comes up and HCO PL 23 Aug. 79R I, DEBUG TECH.) \_\_\_\_\_
- F3. **ABSENCE OF DRILLING?**  
(Get any needed drilling on equipment and actions done.) \_\_\_\_\_
- F4. **ABSENCE OF CRAMMING?**  
(Get the subject cramming is needed on and send him to Cramming.) \_\_\_\_\_
- F5. **FAULTY CRAMMING?**  
(Get what occurred. If it doesn't clean up immediately, then send the data in to the C/S, who will program for handling, e.g., with a Cramming Repair List.) \_\_\_\_\_
- F6. **A DISASSOCIATION BETWEEN THE THEORY OF WHAT IS SUPPOSED TO BE DONE AND THE PHYSICAL UNIVERSE?**  
(Get the specific area of disassociation and have him demonstrate—in clay if necessary—and give real examples of the application of the theory. Program for the Hubbard Key to Life Course and Super Power.) \_\_\_\_\_
- F7. **FALSE DATA ON THE HATTING MATERIALS?**  
(Handle with False Data Stripping.) \_\_\_\_\_
- F8. **LACK OF TECHNICAL KNOW-HOW?**  
(Locate the area of technical know-how he is lacking in and get him studying and drilling the tech on it.) \_\_\_\_\_
- F9. **UNABLE TO BE HATTED?**  
(Strip off the false data in the area with False Data Stripping. If this does not fully handle, send the person's folder to the C/S for programing; the program can include Student Rehabilitation List, Study Green Form, False Purpose RD, etc., as applicable.) \_\_\_\_\_

*Section G:*

- G1. **EXTERIOR INFLUENCE STOPPING THE PRODUCTION WHICH CANNOT BE HANDLED IN THE PRODUCTION AREA?**  
(Handle per Section G of HCO PL 23 Aug. 79R I, DEBUG TECH.) \_\_\_\_\_

*Section H:*

- H1. **OTHER EVENTS OR REASONS?**  
(Find out what and handle per HCO PL 23 Aug. 79R I, DEBUG TECH.) \_\_\_\_\_
- H2. **HUGE PRODUCTION BUG?**  
(Find out what and use full debug tech to handle.) \_\_\_\_\_

**H3. TIME?**

(Find out if there's just NOT ENOUGH time to do what he has to do or if he's wasting time by not being organized or is being dev-ted. Handle with HCO PL 14 Feb. 80, ORDER VERSUS DISORDER, study and application of dev-t PLs, etc., as applicable.)

\_\_\_\_\_

**H4. TROUBLE WITH COMM LINES?**

(Find out what the trouble is. It could include W/Hs, Mis-Us, unfamiliarity with the comm lines, an incomplete or omitted Non-Existence Formula, an absence of functioning comm lines. Handle what is found as applicable per ethics policies, Word Clearing tech and the Org and Esto Series.)

\_\_\_\_\_

**H5. INABILITY TO COMMUNICATE?**

(Pull his W/Hs. Make him do Reach and Withdraw on the people and objects of his area. Program him for a TRs course and the Hubbard Key to Life Course.)

\_\_\_\_\_

**H6. ABSENCE OF ALTITUDE?**

(Have him read HCO PL 4 Oct. 68, ETHICS PRESENCE, and Exec Series 1 and 2. Have him demo how he can use them and then drill their use.)

\_\_\_\_\_

*Section I:*

**I1. MISUNDERSTOODS OR CONFUSIONS IN THE PRODUCTION AREA?**

(Routine Word Clearing per the Word Clearing Series.)

\_\_\_\_\_

**I2. MISUNDERSTOODS OR CONFUSIONS ON WHAT IS SUPPOSED TO BE DONE?**

(Routine Word Clearing per the Word Clearing Series.)

\_\_\_\_\_

*Section J:*

**J1. CRASHING MISUNDERSTOOD?**

(Crashing Mis-U Finding per HCOB 17 June 79, CRASHING MIS-Us: THE KEY TO COMPLETED CYCLES OF ACTION AND PRODUCTS.)

\_\_\_\_\_

**J2. TROUBLE COMPLETING CYCLES OF ACTION IN THE PRODUCTION AREA?**

(Crashing Mis-U Finding per HCOB 17 June 79, CRASHING MIS-Us: THE KEY TO COMPLETED CYCLES OF ACTION AND PRODUCTS.)

\_\_\_\_\_

*Section K:*

**K1. NO IDEA AT ALL THAT PRODUCTS SHOULD BE GOTTEN OUT?**

(Simply two-way comm on why the guy is there. It might come as a startling realization that he is supposed to get out any products. This can be backed up by Exchange by Dynamics per HCO PL 4 Apr. 72, ETHICS, and Product Clearing per HCO PL 13 Mar. 72, PRODUCTION AND ESTABLISHMENT, ORDERS AND PRODUCTS, or HCO PL 23 Mar. 72, FULL PRODUCT CLEARING LONG FORM.)

\_\_\_\_\_

**K2. PRETENDING TO KNOW THAT PRODUCTS SHOULD BE GOTTEN OUT BUT DOESN'T GET THEM OUT?** \_\_\_\_\_  
(Simply two-way comm on why the guy is there. It might come as a startling realization that he is supposed to get out any products. This can be backed up by Exchange by Dynamics per HCO PL 4 Apr. 72, Esto Series 14, ETHICS, and Product Clearing per HCO PL 13 Mar. 72, PRODUCTION AND ESTABLISHMENT, ORDERS AND PRODUCTS, or HCO PL 23 Mar. 72, FULL PRODUCT CLEARING LONG FORM.)

**K3. WON'T COMPLETE A CYCLE OF ACTION?** \_\_\_\_\_  
(Get the person's case looked into by a competent C/S and an Ethics Officer for background. If you are dealing with a suppressive or insane person, handle per ethics policies. If it is PTSness, get the person de-PTSed; if it is pretended PTSness as per HCOB/PL 28 Feb. 84, PRETENDED PTS, get the person programed for the False Purpose RD.)

*Section L:*

**L1. WRONG STAT?** \_\_\_\_\_  
(Get the right stat figured out per policy on stats and stat management so that it agrees with what he is supposed to produce and actually measures his actual production.)

**L2. DOES THE STAT HAVE NOTHING TO DO WITH WHAT IS SUPPOSED TO BE BEING PRODUCED?** \_\_\_\_\_  
(Get the right stat figured out per policy on stats and stat management so that it agrees with what he is supposed to produce and actually measures his actual production.)

*Section M:*

**M1. WRONG VFP?** \_\_\_\_\_  
(Use HCO PL 24 July 78, SUBPRODUCTS, Exchange by Dynamics and Full Product Clearing Long Form on the correct and actual VFP—as well as any other products the person or area might have.)

**M2. WRONG PRODUCT?** \_\_\_\_\_  
(Use HCO PL 24 July 78, SUBPRODUCTS, Exchange by Dynamics and Full Product Clearing Long Form on the correct and actual VFP—as well as any other products the person or area might have.)

**M3. UNSURE OF WHAT THE PRODUCT IS?** \_\_\_\_\_  
(Get a complete and accurate statement of the correct product and product clear him on it. See also HCO PL 7 Aug. 76 I, PRODUCT/ORG OFFICER SYSTEM, NAME YOUR PRODUCT.)

**M4. THINKING IT'S THE AWARD RATHER THAN THE PRODUCT?** \_\_\_\_\_  
(Use HCO PL 24 July 78, SUBPRODUCTS, Exchange by Dynamics and Full Product Clearing Long Form on the correct and actual VFP—as well as any other products the person or area might have.)

**M5. OVERT PRODUCTS?** \_\_\_\_\_  
(Handle any W/Hs connected with this. Then handle per HCO PL 23 Aug. 79R I, DEBUG TECH, Section M.)

**M6. NO MARKETING OR ADVERTISING OF THE PRODUCT?** \_\_\_\_\_  
(Handle any W/Hs connected with this. Then handle per HCO PL 23 Aug. 79R I, DEBUG TECH, Section M.)

*Section N:*

- N1. NEVER FIGURED OUT WHAT WOULD HAVE TO BE DONE TO GET A PRODUCT?** \_\_\_\_\_  
(Handle per HCO PL 23 Aug. 79R I, DEBUG TECH, Section N.)

*Section O:*

*Note:* Section O is to be done only by a qualified auditor using an E-Meter. It is not to be done off the meter.

Each question in Section O must be prefaced so that the questions are limited to the person's current post, position or the immediate cycle that is being debugged (e.g., "Concerning the production of ruddy rods, \_\_\_\_\_," "As dishwasher, \_\_\_\_\_" or "On the target to plant potatoes, \_\_\_\_\_," etc.).

- O1. OUT-ETHICS?** \_\_\_\_\_  
(Handle as a W/H, E/S to F/N. Then get the person sorted out by application of ethics conditions, Sec Checking, etc., as applicable per ethics policies. May require repair of past ethics conditions per HCO PL 19 Dec. 82 II, REPAIRING PAST ETHICS CONDITIONS.)

- O2. ACTIVE COUNTER-INTENTION?** \_\_\_\_\_  
(Handle as a W/H, E/S to F/N. Locate and clear the person's Mis-Us in the area of the counter-intention. C/S to program for False Purpose RD. In any case, watch him and remove him if he remains CI.

If it is CI on the part of others, then find out who and handle any agreement he has with their CI as a W/H, E/S to F/N. Get the person or persons who have CI handled on their O/Ws and get their Mis-Us found. C/S to program them for False Purpose RD. In any case, watch them and remove if they remain CI.)

- O3. OTHER-INTENTIONEDNESS?** \_\_\_\_\_  
(Handle the other-intentionedness as in O2.)

- O4. ARE YOU WITHHOLDING SOMETHING FROM ME?** \_\_\_\_\_  
(Pull it, E/S to F/N.)

- O5. HAVE YOU DONE THINGS YOU COULD BE HIT FOR?** \_\_\_\_\_  
(Handle as a W/H, E/S to F/N.)

- O6. ARE YOU BEING CRITICAL OF OR MALICIOUS ABOUT OTHERS?** \_\_\_\_\_  
(Pull all overts and withholds connected with this, each E/S to F/N. Note for handling of any black PR campaign he may be running on others. C/S to program for the Truth RD if applicable.)

- O7. HAVE YOU LISTENED TO CRITICAL OR MALICIOUS STATEMENTS ABOUT OTHERS?** \_\_\_\_\_  
(Pull all overts and withholds he has connected with this, each E/S to F/N. False Data Strip the area of the critical or malicious statements to EP. Note for investigation and handling of any black PR campaign that may be occurring. C/S to program for the Truth RD if applicable.)

- O8. IS THIS NOT A POST OF YOUR OWN CHOOSING?** \_\_\_\_\_  
(Handle the dishonesty of accepting a post with no intention of doing it and go E/S on times he's done that, to F/N. C/S to program for Sec Checking and/or False Purpose RD, as applicable.)



- O9. **DO YOU KNOWINGLY DO THINGS THAT CAUSE OVERT PRODUCTS?**  
(Get what he has done specifically and handle each thing done as a W/H, E/S to F/N. C/S to program for False Purpose RD.) \_\_\_\_\_
- O10. **WHEN PRODUCTS ARE NOT COMING OUT RIGHT, DO YOU NOT CROSS CHECK TO MAKE SURE YOU LOCATE ALL THE ERRORS?**  
(Handle as a W/H, E/S to F/N.) \_\_\_\_\_
- O11. **HAS ANY EQUIPMENT BEEN REMOVED OFF THE LINES?**  
(Get the data. Handle any overts and withholds connected with it, E/S to F/N.) \_\_\_\_\_
- O12. **HAVE YOU DAMAGED ANY EQUIPMENT?**  
(Handle as a W/H, E/S to F/N.) \_\_\_\_\_

*Section P:*

*Note:* Section P is to be done only by a qualified auditor, using an E-Meter. It is not to be done off the meter.

- P1. **LOTS OF UNSOLVABLE PROBLEMS IN THE AREA?**  
(Get the data, noting all meter reads and route it to the C/S. The person will need PTS handling per ethics policies. Other personnel in the area must also be checked for PTSness and handled as found necessary.) \_\_\_\_\_
- P2. **CONNECTED TO SOMEONE OR SOMETHING ANTAGONISTIC?**  
(Get the data, noting all meter reads and route it to the C/S. The person will need PTS handling per ethics policies.) \_\_\_\_\_
- P3. **PTS?**  
(Get the data, noting all meter reads and route it to the C/S. The person will need PTS handling per ethics policies.) \_\_\_\_\_
- P4. **ACCIDENTS?**  
(Get the data, noting all meter reads and route it to the C/S. The person will need PTS handling per ethics policies.) \_\_\_\_\_
- P5. **ROLLER-COASTERING?**  
(Get the data, noting all meter reads and route it to the C/S. The person will need PTS handling per ethics policies.) \_\_\_\_\_

*Section Q:*

- Q1. **ORGANIZING ONLY?**  
(Handle his Mis-U's in the area, including any Crashing Mis-U's.) \_\_\_\_\_
- Q2. **TOTAL ORGANIZATION?**  
(Handle his Mis-U's in the area, including any Crashing Mis-U's.) \_\_\_\_\_

*Section R:*

- R1. **IS THE AREA DISORGANIZED?**  
(If this is the case, do the inspection and handling steps of HCO PL 14 Feb. 80, ORDER VERSUS DISORDER. Also get done any needed study, Word Clearing, Crashing Mis-U Finding, etc., as per section R of HCO PL 23 Aug. 79R I, DEBUG TECH, so that the area is understood and gotten organized and productive.) \_\_\_\_\_

- R2. IS A LOT OF TIME SPENT TRYING TO FIND THINGS?  
(Handle as in R1.) \_\_\_\_\_
- R3. ARE THINGS NOT FILED BUT JUST PILED AROUND THE  
AREA?  
(Handle as in R1.) \_\_\_\_\_
- R4. IS THERE NO SYSTEM OF LOCATING THINGS?  
(Handle as in R1.) \_\_\_\_\_
- R5. ARE THINGS NOT LOGGED IN AND OUT WHEN THEY ARE  
USED?  
(Handle as in R1.) \_\_\_\_\_
- R6. DOESN'T UNDERSTAND THE THINGS BEING USED WELL  
ENOUGH TO ORGANIZE THEM?  
(Handle as in R1.) \_\_\_\_\_
- R7. PUZZLED ABOUT HOW TO ORGANIZE THE AREA?  
(Handle as in R1.) \_\_\_\_\_
- R8. LACKING A SENSE OF ORGANIZATION?  
(Get the person through PTS handling per ethics policies. Next  
handle any overts and withholds on the area with Sec  
Checking, then clear the Mis-U's and Crashing Mis-U's in the  
area being addressed.) \_\_\_\_\_
- R9. NO GRASP OF THE CONCEPT OF ORGANIZATION?  
(Handle as in R8.) \_\_\_\_\_

*Section S:*

*Note:* Section S is to be done only by a qualified auditor, using an E-Meter. It is not to be done off the meter.

- S1. HAVE YOU EVER TAKEN DRUGS, MEDICINE OR ALCOHOL?  
(Let him tell you about it, noting any reads. Get the data to the  
C/S so that he can be programed for full drug handling and/or  
FES and repair of past drug handlings.) \_\_\_\_\_
- S2. ARE THERE PEOPLE IN THE PRODUCTION AREA WITH  
UNHANDLED DRUGS?  
(Get the data and how he feels this may be affecting production  
in the area. Any unhandled drug cases must be gotten through  
the Purification RD and full drug handling.) \_\_\_\_\_

L. RON HUBBARD  
Founder

Revision assisted by  
LRH Technical Research  
and Compilations

Adopted as official  
Church policy by  
CHURCH OF SCIENTOLOGY  
INTERNATIONAL